

NOTICE TO BIDDERS

Notice is hereby given that sealed bid proposals will be received:

BY: Stair Associates for Eastern Hancock Schools

Contact: Randy Stair
(317) 228-1900
martin@stairnet.biz

FOR: EASTERN HANCOCK SCHOOLS

SITE LIGHTING

ON: JUNE 12, 2017

DELIVERY:

Bids received by mail or other carrier must be addressed to Eastern Hancock Schools, 10370 E 250 N, Charlottesville, IN 46117 and received on or before the date and time designated to be valid. Deliver the Bid in a sealed envelope indicating:

1. Bidder's name and address,
2. Sealed Bid Enclosed For: Eastern Hancock Schools, Site Lighting.
3. Bidder's contact person's name, phone number, and e-mail.

BID OPENING:

Bids will be publicly opened and read aloud on **June 12, 2017 at 10:00 a.m.** Owner's local time at the office of the Superintendent of Schools, 10370 E 250 N, Charlottesville, IN 46117. Bids received after that time will be returned unopened.

CONTACT OF OWNER:

Contact of the Owner shall be coordinated through Randy Stair, at the contact information set forth in this Notice. Mr. Chris Wilson, Director of Facilities for Eastern Hancock Schools, may be contacted at (317) 936-5444 to arrange access to the building for the purpose of reviewing existing power systems. Potential Bidders, manufacturers or product representatives that make direct contact with any other Eastern Hancock Schools employee or School Board Member shall risk disqualification.

Any potential bidder wishing to visit the exterior of the facility during school hours prior to the bid shall first check in at the superintendent's office to notify the Owner that they will be on site. Do not enter the building without being accompanied by a representative of the Owner.

PRE-BID MEETING:

A pre-bid meeting shall not be conducted

THE WORK:

The Work shall be executed under (1) prime contract and received on a lump sum basis. Each proposal shall include all labor, material, and services necessary to complete the Work in strict accordance with the

construction drawings, specifications and project manual prepared by Stair Associates, Inc., 9641 Commerce Dr., Carmel, IN 46032.

The Work includes but is not limited to the following:

1. Parking lot lighting:
 - a. New light fixtures and poles.
 - b. Bases.
 - c. Provision of power from Owners existing service.
 - d. Any other materials or operations required for a complete and functioning system.

SPECIAL CONSIDERATION:

1. It is the Owner's intent to complete the work between June 12 and July 28, 2017.

BID DOCUMENTS – SECURING COPIES:

Contract documents may be obtained from **Eastern Engineering, 9901 Allisonville Road, Fishers, IN 46038, Phone: (317) 598-0661; fax: (317) 598-0630**; or over the web at www.easternengineering.com. Deposits shall be in the form of a check or money order, and be made payable to Eastern Hancock Schools. Prospective Prime Bidders may purchase up to two (2) sets upon depositing a refundable sum of fifty dollars (\$50.00) for each set. Mailing costs shall be paid for by the Bidder. The bidding documents shall be returned in good usable condition within 10 calendar days after bid date; if bid documents are not returned within that amount of time, the deposit will be retained by the Owner. A Prime Bidder is defined as any Contractor submitting a Bona Fide bid for the work as described in the contract documents. Other subcontractors and material suppliers may purchase plans.

Bids will be executed on proposal forms furnished by the Architect/Engineer as defined in the Project Manual, which are in accordance with the Indiana State Board of Accounts Form No. 96, (current revision) as required by the Statutes of the State of Indiana. Bid Proposal forms are included in the Project Manual. Both the Section 00 31 00 Bid Proposal form and Form No. 96 must be completed.

BID DOCUMENTS – REVIEW:

Construction will be in accordance with the bid documents, which may be viewed at the following locations:

1. The office of the engineer/architect, Stair Associates.
2. The office of the Eastern Hancock Schools Superintendent of Schools.
3. Selected local plan rooms. Contact Eastern Engineering above for location of Plan Rooms.